



# Louisville Middle School

## Bring Your Own Technology

### (B.Y.O.T.)

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#### Information for Parents

The Louisville City School recognizes the importance of technology and its ability to enhance the learning process as well as aid in student learning. Therefore, beginning February 1, 2013, Louisville Middle School will pilot a Bring Your Own Technology program (B.Y.O.T.) where students will be permitted to bring and use their personal electronic devices (tablets and eReaders) during the school day. Classroom teachers determine the appropriateness of in-class use of electronic devices, consistent with district instructional objectives, and with approval of the building principal. When electronic devices are used to enhance learning in the classroom, students without a personal device will have access to district-owned devices. Additionally, there is absolutely no expectation that parents should provide a device for their child for this program.

All personal devices must be used in a responsible and legal manner. Students using their own devices are subject to the district's Acceptable Use Policy and guidelines, Board approved B.Y.O.T. guidelines, and all other Board policies and procedures, including but not limited to the student code of conduct. Failure to follow these guidelines may result in the revocation of the privilege to use personal devices in the classroom and/or disciplinary action as deemed appropriate.

Because this is a pilot program, rules and policies may be modified as teachers and administrators see fit. Student conduct with regard to personal devices will dictate the success or failure and, ultimately, the continuation or termination of this program.

### **Frequently Asked Questions from Parents**

#### **Hardware and Software:**

**1. What types of devices may my child bring to school?**

Students may bring devices that fall into the following categories: tablets and eReaders.

**2. How many personal devices can my child have at school?**

At this time, students are limited to one (1) active device.

**3. Are there suggested accessories?**

A padded bag or protective sleeve is suggested to provide protection for the day-to-day use of these devices.

**4. Will there be "charging stations" so my child's devices can be recharged?**

“Charging stations” will NOT be provided. Given the average length of time a device can run on today’s batteries, and the fact that not every class will be using an electronic device in a lesson every day, a fully-charged device should be sufficient for lessons requiring the use of the device throughout the day.

**5. Are there any specifications for the type of tablet or eReader my child may bring to school?**

The purchase of technology is a personal choice that is left up to the family. If the tablet or eReader has Internet connectivity, this function must be disabled while on school property.

**Who Is Responsible?:**

**1. Who pays for the devices brought to school?**

All devices will be purchased by and remain the property of the family.

**2. Who is responsible for any repairs of updating to personal devices?**

Students and/or their family are responsible for their devices at all times. Louisville Middle School does not have the technology support staff available to repair, update, or trouble-shoot personal devices.

**3. Who is responsible for damage, loss, or theft of devices my child brings to school?**

Louisville Middle School is not responsible for lost, stolen, or damaged devices. Likewise, there is no assumption of financial responsibility by Louisville Middle School for lost, stolen, or damaged devices.

**4. Are there any other suggested considerations?**

It may be wise to acquire theft or hazard insurance or to purchase the extended warranty on any newly purchased devices. It is also recommended that devices be labeled or otherwise identified before being brought to school.

## **Frequently Asked Questions from Students**

**1. What devices may I bring:**

Students may bring devices that fall into the following categories: tablets and eReaders.

**2. How many personal devices can I have at school?**

At this time, students are limited to one (1) active device.

**3. Can I bring my cell phone/Smart phone?**

*\*B.Y.O.T does not give students permission to use their phones during the school day. The current cell phone policy is still in effect as stated in the student handbook.*

**4. Am I permitted to play games, listen to music, watch videos, etc. on my device while at school?**

No. Personal devices are to be brought to school for academic purposes only. The privilege is not intended for student entertainment. Students using personal devices should be doing so only to complete an academic assignment or to enhance their education.

**5. Why am I filtered on my own device? Shouldn't I be able to use a 3G/4G network to see and do what I want on my own device?**

Public schools are required to filter all Internet access per The Children’s Internet Protection Act (CIPA). This requires all Internet access to be filtered, regardless of the tools used. Middle school students are not permitted to use a 3G/4G network to connected to the Internet.

**6. Am I still held to the Louisville City Schools Acceptable Use Policy while on my own device?**

Yes. The Acceptable Use Policy you “accept” when logging into the LCS student wireless/LCSD domain applies to your actions while on district property regardless of the device used. In addition, all students will sign a hard copy of the new Acceptable Use Policy, which will include items specific to B.Y.O.T. The signed Acceptable Use Policy will be kept on file in the office.

**7. If I am having trouble with my device, can I get a Louisville City Schools’ staff member to help me?**

Your device is your responsibility. Louisville City Schools’ staff members are not responsible for troubleshooting personal devices.

**8. Can I print to the school’s district printers from my personal device?**

No. You will need to save the file to a flash drive (or other storage device), open it on a district-owned computer, and get permission from a staff member if you wish to use a district printer.

**9. Will there be “charging stations” available through which I can charge my device throughout the school day?**

No. “Charging stations” will not be available. Given the average length of time a device can run on today’s batteries and the fact that not every class will be using an electronic device in a lesson every day, a fully-charged device should be sufficient for lessons requiring the use of the device throughout the day. Likewise, it is your responsibility to have a properly charged device before school starts.

**10. Do I have to use headphones/earbuds while accessing audio/video?**

Yes. Headphones/earbuds are required for any student who wishes to access audio/video files. The volume of the device must still be kept at a level so as not to be heard by others. When not in use, headphones/earbuds must be kept in a backpack or other storage device and are not to be worn as an “accessory.”

**11. Where/when can I use my device?**

The chart below identifies where personal devices may be used in Louisville High School as well as any special considerations that may pertain to the devices:

<b>Location</b>	<b>Tablet</b> *For academic purposes only	<b>eReader</b> *For academic purposes only
<b>Classroom</b>	As directed by teacher	As directed by teacher

**12. I brought my device to school, but my teacher said I could not use it in his/her classroom. Can I still use my device?**

No. The classroom teacher has the ultimate control over when and what types of devices may be used in the classroom.

**13. Can I take pictures and record audio or video at school?**

No. Students are prohibited from using electronic devices to capture, record, or transmit audio, video, or images of any student, staff member, or other person on school property or while attending school-related activities without the express prior notice and explicit consent for the capture, recording or transmission of such audio, video, or images.

**14. Does the school have the right to revoke my privileges and/or take and search my personal device?**

Use of this technology resource is a privilege, not a right, intended to enhance teaching and learning. If a staff member suspects improper use and/or abuse of electronic equipment, a report will be made to the school administration. The school administration may confiscate devices and issue consequences as outlined in the Board of Education policies.

**15. My device was lost/stolen/damaged at school what should I do?**

While the Louisville City Schools cannot be responsible for damage or theft of personal devices, you should report the theft or damage to the building administrators as you would any “normal” theft or damage to personal property.