

Make-up Work – The student must ask for make-up assignments and arrange to complete missed classroom activities, tests, and homework on the day he/she returns to school. Student, it is your responsibility to be sure that you complete all make-up work. ***Be sure to check teacher web pages on days you are absent from school.***

Grading Scale – The Board of Education grading scale is as follows:

100-98	A+	97-95	A	94-92	A-
91-89	B+	88-86	B	85-83	B-
82-80	C+	79-77	C	76-74	C-
73-71	D+	70-68	D	67-65	D-
Below 64.4 F					

Classroom Behavior

- Be on time. You should arrive on time to class and be in your seat when the bell rings.
- Be prepared for class with all necessary materials and assignments.
- Books must be covered at all times. (BOE policy)
- No gum chewing (automatic detention)
- Be respectful of the rights and properties of others.
- Display appropriate conduct and self-discipline.

Discipline Procedure

To insure a great learning environment students must be in class, have appropriate materials, and not disrupt the learning of others. To help us achieve this, we have come up with the following mark system. Built into this system

is a cushion for those who “forget” once or twice. For the habitual offender, the consequences are clear and spelled out. We want to make sure students understand the importance of bringing materials to class.

These behaviors will result in a (1) one-mark penalty.

- ✓ **No textbook/folder/planner for class**
- ✓ **No Book Cover (should be done within week)**
- ✓ **Misbehavior in class**
- ✓ **Late for class**
- ✓ **Not returning signed slips from home**

Marks will accumulate for all classes, so student’s marks add up. Each 9-week period the slate is wiped clean. Obviously, some behaviors will result in automatic office referral and/or detention.

Consequences

Everyone makes a mistake and that’s why the first mark is considered a warning mark.

- Accumulating 2 marks in ALL classes will result in individual discussion with teachers from that community.
- Accumulating 4 marks in ALL classes will result in a phone call and/or email notifying parent or a parental conference with community teachers.
- Accumulating 6 marks in ALL classes will result in Office Referral to Principal.

